

The Performance Group

HR Performance

We have been supporting our clients for the past 5 years advising them on best practice with regard to Human Resources; ensuring that they comply with employment legislation; whilst still being able to take the decisions to run their business effectively. We have developed and nurtured an enviable reputation for our knowledge and expertise as creative specialists at offering reliable HR support and advice. And when it comes to dealing with those “tricky” employee challenges you’d be surprised at how easily we cut through the problems that you face.

Retained HR Manager

In fact, many of our clients are so impressed with the range of services and value for money that we offer that we are retained as the organisation’s HR Manager....and all for an incredibly competitive and low daily rate! What’s more, our retained clients then get all their work at this highly preferential rate!

Policies & Procedures

In addition, we have years of hands on experience at developing high quality policies and procedures to support and protect the employer; whilst offering terms, conditions and benefits to attract and retain the very best workforce.

HR Resource Centre

Many small employers are not large enough to employ a dedicated HR department but still have to make decisions on a daily basis to manage their employees. Every one of these decisions increasingly has legal and financial implications if they breach employment legislation. Often employers take decisions ignorant to the laws they are breaking and the large awards that employees can win if they take the employer to a tribunal. **HR Performance** is about to re-dress the balance! Practical and timely advice and support to deal with every HR situation you will face for a small monthly subscription.

HR Credit Card

We offer HR support and advice contracts in simple 8 hour packages that allow your key line managers to access expert advice at any time; and which is all chargeable in client friendly 5 minute slots. Your minutes never expire and every month you receive a statement clearly setting out how much of your contract you have used and what is remaining. Clients who retain **HR Performance** as their **Retained HR Manager** receive 10 hours for the same price.

Below is a small sample of the ways we have supported our clients with their HR needs. The list is not exhaustive so please do not hesitate to contact us to discuss your particular HR challenge and discover how we can assist you.

- **Disciplinary Interviews**
- **Contracts of Employment**
- **Pay Policies and Remuneration**
- **Employment Tribunals**
- **Salary Benchmarking**
- **Grievance Interviews**
- **Employee Handbooks**
- **Investors in People Award**
- **Appraisal Documentation & Process**
- **Performance Discussions**

Each of the services listed above are described in more detail on the following information sheets. Telephone Jim on 0845 880 2255 to discuss your needs today!