



The Performance Group

Maximising performance everywhere we can!

EDI

Supporting learning
and performance



Human Performance...developing skills since 2002!

Human Performance was established in 2002 and is a licensed training centre with the **National Awarding Body EDI**. This has enabled us to develop many of our programmes as **Nationally Endorsed Qualifications** allowing candidates to attain a nationally recognised qualification from the 2nd largest Awarding Body in the UK. Candidates complete the programme and the appropriate assessment...and receive their qualification. **No workplace assessments** and **no portfolios**...just **2** or **3 days** of **the most exciting, relevant & practical training** ever experienced - **all mapped to your sectors National Occupational Standards** - and then straight back to work to put their new skills into practice! Our **training centre is based in Milton Keynes** but **we can deliver our programmes nationwide** in our network of training facilities or **at a client's own premises**.

The following open access programmes are scheduled for delivery between January and March 2010 at our Milton Keynes Training Centre.

Qualification/Workshop Title	Dates of Programme for January to March 2010
1. Introductory Certificate in Negotiation Skills Level 2	Y Monday 25th & Tuesday 26th January
2. Certificate in Successful Project Management Level 3	Y Tuesday 2nd, Wednesday 3rd & Thursday 4th February
3. Managing Discipline & Grievance at Work	Y Wednesday 10th & Thursday 11th February
4. Introductory Certificate in Management & Leadership Techniques Level 2	Y Tuesday 23rd & Wednesday 24th February
5. Introductory Certificate in Communication Skills Level 2	Y Monday 1st & Tuesday 2nd March
6. Introductory Certificate in Successful Project Management Level 2	Y Tuesday 9th & Wednesday 10th March
7. Certificate in Supervisory Management & Leadership Techniques Level 3	Y Tuesday 23rd, Wednesday 24th & Thursday 25th March
8. Introductory Certificate in Effective Time Management Level 2	Y Tuesday 30th & Wednesday 31st March

Prices for Open Access Programmes Delivered at our Milton Keynes Training Centre

STOP PRESSSTOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***

All bookings paid in full by the end of November 2009 will receive the early booking discount detailed below!

STOP PRESSSTOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***STOP PRESS***

Y Level 3 Qualifications:	£495:00 minus £100:00 early booking discount	= £395:00
Y Level 2 Qualifications:	£330:00 minus £50:00 early booking discount	= £280:00
Y Human Performance Workshops:	£300:00 minus £30:00 early booking discount	= £270:00

The above prices are per candidate and exclusive of VAT at the prevailing rate, but include all programme resources; unlimited candidate support following the programme; as well as candidate registration, assessment and certification fees.

Our programmes are all eligible for Train to Gain funding! If you would like to find out how you can attend one of our programmes for **FREE** - subject to some simple qualifying criteria - please contact us.

For bookings & information about Train to Gain funding please contact [Jim](#) or [Kate](#) on [01908 686825](tel:01908686825)

The following brands are all trading names of The Performance Group Limited

Human Performance HR Performance Recruit Performance Retail Performance World Wide Web Performance Printing Performance